



**Awadh Centre of Education**  
Institute of Vocational Studies  
Department of Education

Awadh Bhawan  
FC-31, Sheikh Sarai, Phase - II  
Institutional Area  
Press Enclave Road  
New Delhi - 110017

Tele : +91-11-29257793-94

Date: 06-11-2023

To,  
The Joint Registrar  
Affiliation Branch  
GGSIP University  
Dwarka, New Delhi

*Scaled*  
*07/11/23*

Affiliation Branch  
Sri Sri Chandra Singh Indraprastha University  
Dwarka, New Delhi-110078

**Subject: Report of Proceedings of SGRC (Session 2023-24)**

Respected Sir/Madam,  
We are submitting the Report of Proceedings of SGRC as required.

Thanks & Regards

**Dr. Mandira Gupta**  
Principal  
Institute of Vocational Studies

Dr. (Mrs.) MANDIRA GUPTA  
Principal  
Institute Of Vocational Studies  
FC-31, Awadh Bhawan,  
Press Enclave Road, Sheikh Sarai-II,  
New Delhi-110017



## Students' Grievance Redressal Mechanism SGRC Report (Academic Session 2023-2024)

Under IQAC Cell, Students' Grievance Redressal and Welfare Committee of IVS maintains a conducive and coherent environment. The committee enables the students to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulation of the institution.

In the view of the above provision, IVS has appointed Ms. Aakriti Lajpal, Professional Student Counselor for the Redressal of grievances of students of IVS.

### Objectives:

The objectives of the Students' Grievance Redressal and Welfare Committee are as follows:-

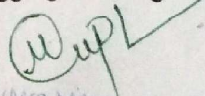
1. To encourage students to share their grievances freely, without any fear and seek solution.
2. To advise the staff members to be sympathetic, active and affectionate in dealing with issues of the students.
3. To uphold the dignity of the institution by ensuring strife free atmosphere.
4. To make students aware of all the services planned and provided by the college.
5. To maintain a cordial relation among students and teachers in the campus.
6. To strictly prohibit ragging and sexual harassment in any form inside and outside the institution.

Some of the Grievances of the semester- I & III that were discussed in the meetings are shared below:-

- Issues related to health and work life balance.
- Issues related to requirement of leaves.
- Problems related to academics & Co-curricular activities
- Issues related to school allotted for PSE III
- Issues related to cool drinking water
- Financial issues

The Committee members discussed the possible solutions to the grievances that the students mentioned and the action were taken accordingly to resolve the same.

- Students were counselled for balancing personal and student life. Regular sessions with an expert counsellor are organized for student welfare.
- Scholarship was shared with the students and verified timely for further process:
- For smooth functioning of the course, issues related to schools were dealt timely and DOE was approached for timely allotment of the schools.
- A health camp was organized to spread awareness on the importance of maintaining mental and physical health. Free health checkups were done in the camp.
- Workshop on placement and communication skills was organized.
- A Webinar on Attitude Towards Sex Education and Ragging was organized for spreading awareness among the students.
- New water cooler was installed in the building.

  
Dr. (Mrs.) MANDIRA GUPTA  
Principal  
Institute Of Vocational Studies  
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